

GERLACH ACCOUNTING, LLC

Accounting • Bookkeeping • Tax Preparation

DOCUMENT CHECKLIST FOR INDIVIDUAL TAX RETURNS

A list of documents commonly needed to prepare your individual tax return.

INCOME

- ___ **W-2** (Compensation - Wages/Salary)
- ___ **W-2G** (Certain Gambling Winnings)
- ___ **1095-A** (Health Insurance Marketplace Statement)
- ___ **1099-INT** (Interest Income)
- ___ **1099-DIV** (Dividend Income)
- ___ **1099-OID** (Original Issue Discount)
- ___ **1099-B and Realized Gains/Loss Statements** (Capital Gains/Losses)
- ___ **1099-S Settlement Sheets, Cost Basis** (Sale of Real Estate)
- ___ **1099-MISC and Associated Expenses** (Self Employment/Business Income)
- ___ **1099-MISC and Associated Expenses** (Rental Real Estate Income)
- ___ **K-1** (Partnership, S-Corp, Trust/Estate Income)
- ___ **1099-G** (State/Local Tax Refunds)
- ___ **1099-R** (IRA and Pension Income)
- ___ **1099-SSA** (Social Security Benefits)
- ___ **1099-G** (Alimony and Unemployment Compensation)
- ___ **1099-LTC** (Long Term Care)
- ___ **1099-C** (Cancellation of Debt Income)
- ___ **Other Income**

EXPENSES

- ___ **1099-SA/S** (Health Care expenses paid for by HSA)
- ___ **IRA/SEP Contributions**
- ___ **1098-T** (Tuition Expenses Paid)
- ___ **1099-Q** (Tuition Plan Contributions or Withdrawals)
- ___ **1098-E** (Student Loan Interest Paid)
- ___ **5498** (IRA contribution information)
- ___ **Medical Expenses**
- ___ **1098 or Real Estate Tax Bills**
- ___ **1098** (Mortgage Interest)
- ___ **Interest Expense**
- ___ **Charitable Contributions and Mileage**
- ___ **Business Expenses**
- ___ **Child and Dependent Care Expenses**
- ___ **Non-Business Energy Credits**
- ___ **Residential Energy Efficient Credit**

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